



LETTER OF INTENT SAMPLE
DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

REPLY TO
ATTENTION OF

[Current Office Symbol]

MEMORANDUM FOR National Guard Bureau, Staff Management Office, ATTN: NGB-ARZ-T, 1411 Jefferson Davis Highway (Suite P1200), Arlington, VA 22202-3231

SUBJECT: Letter of Intent, MAJ XXXXXX XXXXXXXXX

I, MAJ XXXXXX XXXXXXXXX intend to join the [State] Army National Guard if selected for a Title 10 AGR position by the National Guard Bureau.

XXXXXX X XXXXXXXXX
XXX, US ARMY
Ordinance Officer